

## 8.5 Alfred E. Jenni Faculty Fellowship

---

The Alfred E. Jenni Faculty Fellowship will be awarded to a Colorado School of Mines faculty member, as defined in the Faculty Handbook, who will make *institution-wide contributions in teaching effectiveness and educational scholarship during the one-year period of the award*. The recipient will have meritorious experience in educational program development and will have a vision of how that experience can be brought to bear in institution-wide enhancements in education.

The following factors will be considered in selecting the Alfred E. Jenni Faculty Fellow:

- A track record of scholarship in educational research and development pertinent to the mission of the School;
- A reputation among students for strong dedication and concern toward their learning; and
- A vision of how, as the Alfred E. Jenni Faculty Fellow, the individual will contribute to institution-wide enhancements in education, and how this vision can be translated into viable actions.

Nominations should be created with input from faculty members, students, alumni and others who are knowledgeable of the Mines' community and the criteria for the award. Nomination letters should be no more than two pages in length, and must include the following components.

1. A statement briefly introducing the nominee and touching upon the nominee's overall merits in the context of the **Mines definition of effective teaching**;
2. a statement providing selected evidence of a track record in educational research and development, and
3. a statement providing a brief overview of how the individual plans to contribute to institution-wide enhancements in teaching effectiveness and educational scholarship.

Besides the materials above, all nomination materials must also include:

- A short-form CV is required for the nominee (five pages or less) focusing on appropriate materials;
- up to 5 letters of support from colleagues and/or students that indicate a strong dedication and concern toward learning,
- the faculty member receiving this nomination needs to have had satisfactory annual evaluations overall and in all applicable areas (Teaching, Scholarship and Service) related to the award over the last three years. In addition, is not currently the subject to a Performance Improvement Plan (PIP) or any grievance and therefore is eligible for a faculty award. The nomination packages must include a **memo from the Department Head** certifying that they are eligible. This memo will not count towards the total number of pages in the actual nomination;
- a detailed project plan (five pages maximum) provided by the candidate that includes project description, milestones and deliverables.

The file should be submitted as a single pdf and be less than 25 pages total.

If awarded, the period of the Fellowship will extend from the beginning of the Fall semester to the end of the next Summer. During that period the Faculty Fellow will be expected to contribute in a variety of ways, including, for example, interact with the Trefny Innovative Instruction Center, participate in the New Faculty Orientation, interact with faculty who are launching new teaching initiatives or who are seeking advice, or interact with the campus at-large in curriculum and pedagogical development. The Faculty Fellow will demonstrate a scholarly approach to this effort, leading to publication in appropriate educational literature.

The Alfred E. Jenni Faculty Fellow will receive a compensation award of one ninth of the base salary, payable either within the Academic Year or during the Summer of the one-year period of the Fellowship. This will not contribute to the base for the purpose of computing summer salary and is not intended to provide release from regular academic duties.

Last Revision:

October 1, 2024